COMMON TRANSACTION FORM
(for existing investors only)

Please read the documentation requirements and instructions carefully and fill the form in CAPITAL letters. Please strike off the section(s) that is / are not used by you to prevent any unauthorized use.

1. Folio No.: .......................................................... (Investor can opt for multiple requests in single form, under one Folio)

2. Name of the First Unit Holder (Mr. / Ms. / M/s.) ..........................................................

3. Change / Updation of Contact Details of First Unit Holder: (Refer Instructions)
   Tel. (Off.): .......................................................... Tel. (Res): ..........................................................
   Mobile: ..........................................................................................................................
   Email: ..........................................................................................................................

4. PAN and KYC Updation:
   First Unit Holder: ..........................................................................................................
   Second Unit Holder: ......................................................................................................
   Third Unit Holder: ........................................................................................................
   Guardian / POA Holder: ...............................................................................................,
   Self-Attested copy of PAN / KYC proof attached

5. Change of Address for Non-KYC Folios: (Refer Instruction for documents to be submitted)
   Address 1: .......................................................................................................................
   Address 2: .......................................................................................................................
   City: ..............................................................................................................................
   State: ............................................................................................................................
   Pin Code: .......................................................................................................................

6. Change of Bank Mandate: (Refer Instruction for documents to be submitted)
   Bank Account No.: .......................................................................................................  
   Name of Bank: .............................................................................................................
   Branch Name & Address: ............................................................................................
   City: .............................................................................................................................
   Pin: .............................................................................................................................
   MICR Code (9-Digit): .................................................................................................
   IFS Code (11-Digit): .................................................................................................
   Account Type (Please V) 
   ✔ Savings
   ✔ NRE
   ✔ NRO
   ✔ FNQ
   ✔ Current
   ✔ NRE
   ✔ Others

INSTRUCTIONS

CHANGE/UPDATION OF CONTACT DETAILS OF FIRST UNIT HOLDER: Unit holders are requested to provide their contact details such as email address, mobile number and telephone numbers etc. to receive transaction information and alerts via email and SMS. Wherever Email ID is registered, Statement of Account, Annual Report and other kinds of communication will be sent through email only, instead of physical.

CHANGE OF ADDRESS FOR NON-KYC FOLIO:
   Identity Proof (any one of the following documents):
   ✷ PAN card with Photograph (mandatory in respect of folios where PAN is registered)
   ✷ Unique Identification Number (UID) / Passport / Voter ID / Driving License OR
   ✷ Identity cards issued with Photo by: State / Central Government and its Depts, Statutory/ Regulatory Authorities, Scheduled Commercial Banks etc.
   Address Proof (any one of the following documents):
   ✷ Unique Identification Number (UID) / Passport / Voter ID / Driving License / Ration Card / Registered Lease or Sale OR
   ✷ Agreement of Residence OR
   ✷ Utility bills like Telephone (land line), Electricity or Gas bill – Not more than 3 months old OR
   ✷ Bank Passbook / Account Statement – Not more than 3 months old OR
   ✷ Proof of Address issued by: State / Central Government and its Depts, Bank Managers of Scheduled Commercial Banks / Scheduled Co-Operative Bank / Multinational Foreign Banks

SIGNATURE, DATE & STAMP OF RECEIVING BRANCH OF SBI MUTUAL FUND

Please write your signature, date and stamp of the Bank branch on the right-hand side of this form before submitting it to the Receiving Branch of SBI Mutual Fund.

Download PDF version of this form at: https://www.sbiqf.com/downloads/common-transaction-form.pdf
7. Change of Dividend Option:

<table>
<thead>
<tr>
<th>Scheme Name/s</th>
<th>Option</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Payout to Re-investment</td>
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<td>Payout to Re-investment</td>
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<tr>
<td></td>
<td>Payout to Re-investment</td>
</tr>
</tbody>
</table>

8. Change in Mode of Holding: (All Unit Holders should sign the form irrespective of mode of holding in the Folio)

Revised Mode of holding
- Single
- Joint
- Anyone or Survivor
- Either or Survivor

9. Consolidation of Folios: (Refer Instructions)

If we wish to consolidate all my / our investments under specified folios into one folio.

Folios to be consolidated (i.e. source folios):
- 
- 
- Target Folio (Mandatory)
- 
- 

10. Dividend Transfer Plan (DTP) Cancellation Request:

Source Scheme: ____________________________ Plan: ____________________________ Option: ____________________________

Target Scheme: ____________________________ Plan: ____________________________ Option: ____________________________

11. Declaration:

I / We have read and understood the contents of the Statement of Additional Information, Scheme Information Document and Key Information Memorandum to the respective Scheme(s) and agree to abide by the same including any addendum(s) thereto and any terms, conditions, rules and regulations of the scheme(s) applicable from time to time. I / We will not hold SBI Funds Management Pvt. Ltd. and its Registrar liable for any loss due to delayed execution or rejection of the request for reason of incomplete/incorrect information.

12. Signature/s as per mode of holding in the Folio:

First Unit Holder / Guardian / POA / Authorised Signatory

Second Unit Holder / Authorised Signatory

Third Unit Holder / Authorised Signatory

1. 'CANCELLED' original cheque leaf of the New as well as the Existing registered bank account in the Folio(s) (where the first unitholder / investor's name is printed on the face of the cheque).

2. Copy of the Bank Passbook / Bank Statement (with entries not older than 3 months) of the new bank account as well as the existing bank account wherein the first unitholder / investor’s name, bank a/c no and bank branch is clearly legible.

3. A letter from the bank on its letterhead certifying investors’ bank account information (new and existing bank mandate viz. account holders’ name, bank a/c no, bank branch, a/c type, MICR and IFSC code. In case of the existing bank account is already closed, investors may submit letter from such bank on its letterhead, confirming the closure of the account with relevant account details.

4. In case investors are unable to submit proof of existing bank account, they may submit a self-attested copy of any photo ID proof issued by government in lieu of existing bank account proof.

5. Please note that change of bank details from Savings Account to NRE Account and from NRO Account to NRE Account is not allowed.

CONSOLIDATION OF FOLIOS: The consolidation can be done provided all the below information is unique for all the folios.

- Unit holder’s Name
- Mode of holding (in the same sequence if multiple holders are there)
- Nominee Name
- Joint Holder
- Tax Status
- Address and Bank details
- Dividend Option

The dividend option has to be the same for same schemes in the folios. Individuals as well as Non-individuals including society, trust, body corporate, partnership firm, Karta of Hindu Undivided Family, holder of Power of Attorney can consolidate the folios.

If units are held jointly, all joint holders in the Folio should sign the consolidation request.

DIVIDEND TRANSFER PLAN (DTP) CANCELLATION REQUEST:

Investors can opt for cancellation of DTP facility by giving a written request at least 15 days prior to the dividend record date in the source scheme.